



Veterans Affairs & Rehabilitation

The Department VA&R Team

Mary Petrie: VA&R Chairman

808 E. Cady Street, Watertown WI 53094 ♦ mmrtpetrie@charter.net ♦ (920) 261-8161

Sue Hembrook: Director of Hospital Volunteers

24215 60th Street, Salem, WI 53168 ♦ genesuehem@wi.rr.com ♦ (262) 843-4791

Judy Walters: Homeless Women Veterans Chairman

W3105 State Road 37, Eau Claire, WI 54701 ♦ jw5942@charter.net ♦ (715) 832-5942

Bonnie Jakubczyk: Service to Veterans Chairman

7441 S. Logan Avenue, Oak Creek, WI 53154 ♦ bon6862@yahoo.com ♦ (414) 764-6752

AWARDS...

Criteria varies from award to award, so to assure qualification, carefully read the requirements, use the necessary form if requested, and mail/e-mail to the appropriate contact.

Service to Veterans – No Cover Sheet or Form Required

- ✓ Member Award: Hour Bar Recognition for Service to Veterans Volunteers
- ✓ Hour bars are awarded by the Department of Wisconsin via ALA National Headquarters
- ✓ Specific hour milestone recognition: 50 and pin, 100, 300, 500, 1000
- ✓ After first 1000 hours, bars are awarded in 1000 hour increments up to 20,000; then 25,000 and 30,000
- ✓ This award disallows hours of service to a veteran within a member's own family.
- ✓ Timeframe: April 1, 2016 – March 31, 2017

Hours are to be sent by the Unit VA&R Chairman (or designated person) directly to Bonnie Jakubczyk, Service to Veterans Chairman (see contact info) by April 14, 2017.

Outstanding Unit VA&R Program Award – National Cover Sheet Required

- ✓ A citation will be presented to one Unit VA&R Chairman per Division (5 awards), who conducted the best overall promotion of the VA&R Program
- ✓ Entries are required to include the award cover sheet from National, including the name of the award, name and contact information for the Department and Unit Chairman
- ✓ The entry must be typewritten in narrative format; not to exceed 1000 words
- ✓ Include pictures, clippings, scrapbooks, folders, etc.

**Entries are to be sent to the Dept. VA&R Chairman, Mary Petrie (see contact info) by May 15, 2016
Department Chairman will send on to National Chairman**

NVCAF Award: National Veterans Creative Arts Festival Support Recognition

- ✓ Verbal announcement will be made during VA&R Chairman's remarks at the 2017 ALA National Convention
- ✓ Awards will be presented to Departments, Units, and/or members who qualify for contribution levels noted below – Donations are made through the American Legion Auxiliary Foundation
- ✓ ALA National Headquarters will submit qualifying donations to NVCAF staff in July

*Donations are made to the NVCAF between August 1, 2016 and July 31, 2017
and must be received in the National office between those dates*

Bronze: \$1000-\$2499

Silver: \$2500-\$4999

Gold: \$5000-\$14999

Member Awards: 10,000 Volunteer Service Award & 20,000 Volunteer Service Award

- ✓ The 10,000 and 20,000 hour awards are given to volunteers who have reached 10,000 and 20,000 hours of service in a VA facility during this year: April 1, 2016 – March 31, 2017
- ✓ Verification of hours must be received at National Headquarters by June 2, 2017.

Individual Recognition Awards:

Hospital Representative Volunteer Recruitment & Service Award

- ✓ No entry form required
- ✓ Awarded to the hospital Rep at every facility that shows an increase in both volunteers and volunteer hours at a VA Medical Center from April 1, 2016 – March 31, 2017
- ✓ The award winner will be determined by the National VAVS Rep through verification of hours and number of volunteers as recorded by VAVS

100% VAVS Meeting Attendance Award – Hospital Representatives and Deputies

- ✓ No entry form required
- ✓ An “Attendance Card” will be awarded to each Rep and Dep who has 100% attendance at VAVS Committee meetings at her assigned facility
- ✓ The National VAVS Rep will verify the winners from VA records

Unit Award: Best Overall Homeless Women Veteran Program Award

Type of Award: Citation

Presented to: One unit per department

Materials and Guidelines:

- ✓ Entries must include the award cover sheet located in this packet.
- ✓ Must demonstrate how working the mission of the VA&R Homeless Women Veterans made a difference in the lives of homeless or at-risk women veterans.
- ✓ The entry must be typewritten in narrative format, not to exceed 1,000 words.
- ✓ Include pictures, clippings, scrapbooks, folders, etc.
- ✓ Due to Department Homeless Women Veterans Chairman by May 15, 2017.

Department Award: Department VA&R Program Award

Type of award: Citation Plaque

Presented to: One department chairman per division (5 awards)

Materials and Guidelines:

- ✓ Entries must include the award cover sheet located in this packet.
- ✓ Awarded to a department chairman in each division who conducted the best overall promotion of the VA&R program.
- ✓ The entry must be typewritten in narrative format, not to exceed 1,000 words.
- ✓ Include pictures, clippings, scrapbooks, folders, etc.
- ✓ All entries sent by the department chairman to their national division chairman must be postmarked by June 1, 2017 or emailed by 5pm EDT June 1, 2017.



AMERICAN LEGION AUXILIARY

Service, Not Self

2016-2017 SERVICE TO VETERANS VOLUNTEER AWARD

****DO NOT LIST COMMUNITY SERVICE HOURS****

50-hour pins and attachable hour bars for 100, 300, 500, 1,000 volunteer hours increasing in increments of 1,000 hours up to 19,000 will be awarded to qualifying applicants. Hours are recorded each year and continue to accrue with the appropriate award being distributed.

Unit City Location: _____

Unit #: _____

Date: _____

Dist #: _____

Please mail this completed form NO LATER THAN APRIL 14, 2017 to:

Bonnie Jakubczyk
7441 S. Logan Ave.
Oak Creek WI 53154

Allow 8-12 weeks for processing. Awards will be mailed to the Unit President

EXAMPLES OF COUNTABLE VOLUNTEER SERVICE TO VETERANS HOURS

Volunteer at any VA facility or Camp American Legion
Help wounded warriors
Help elderly veterans at home
Provide transportation
Distribute poppies - report amount collected
Call on local businesses to put out a poppy can
Record veteran histories
Raise/donate money for the Veterans Creative Arts Festival
Fundraising events at your unit or post
Assist with veterans' job fairs
Attend or help with a Veterans Day program
Make tray favors for nursing homes on patriotic holidays
Write emails, letters, or call Legislators for veterans' issues

Give Gift gifts and cards to Veterans in nursing homes
Create and donate items from pattern book
Volunteer to call Bingo or serve snacks at Veterans' facility
Assemble and send pocket flags
Send letters, cards, and packages to soldiers
Make and send Camo quilts
Create and send Toasty Toes to the soldiers
Donate to the USO
Buy Girl Scout cookies and send to soldiers
Shop for and prepare care packages
Write emails, letters, or contact legislators about military issues
Help with send-offs, stand-downs, and welcome home events

Qualifying Member Information (MEMBER ID# REQUIRED) – **DO NOT LIST COMMUNITY SERVICE VOLUNTEER HOURS**		# of Hours Volunteered for 2016-2017
Name: _____	Member ID# _____	
Name: _____	Member ID# _____	
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Name: _____	Member ID# _____	

Person submitting this form: _____

Phone #: _____

Email Address: _____

Qualifying Member Information (MEMBER ID# REQUIRED) - **DO NOT LIST COMMUNITY SERVICE VOLUNTEER HOURS**	# of Hours Volunteered for 2016-2017
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SERVICE TO VETERANS TALLY SHEET FOR HOURS & COST

Date over 50 HR.	(x) - has pin	UNIT MEMBERS NAME	PREVIOUS TOTAL		April	May	June	July	August	September	October	November	December	January	February	March	TOTAL HOURS
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**American Legion Auxiliary
2016-2017 National Award Cover Sheet**

Send completed form to:

VA&R Chairman Mary Petrie, 808 E Cady St., Watertown, WI 53094

Send Service to Veterans hours directly to Bonnie Jakubczyk: See Awards for additional info

This cover sheet should be attached to each narrative submitted for a national award. Please fill out the information as completely and accurately as possible. The required member ID # is that of the submitting member.

Award certificates will be completed using the information given on this sheet, so please write carefully. All awards will be mailed to the department office after national convention. Department presidents may wish to recognize award recipients by presenting them at a department function.

National committee sponsoring award: VETERANS AFFAIRS & REHABILITATION

Type of Award: Department Unit Member

Name of the award you are applying for: _____

Complete the following if you are applying for a department award:

Name of department: _____

Name of department chairman: _____

Chairman's phone number: (_____) _____ ALA member ID#: _____

Chairman's email address: _____

Please complete the following if you are applying for a unit award. Be sure to give the complete name of your unit. The award certificate will be prepared using the information you include below.

Unit #: _____ Full official unit name: _____

Unit president/chairman (circle one) name: _____

Phone number: (_____) _____ ALA member ID#: _____

Email address: _____

Please complete the following if you are applying for a member award. Be sure to give the complete name of the member. The award certificate will be prepared using the information you include below.

Unit #: _____ Full official unit name: _____

Member Name: _____ ALA member ID#: _____

Nominating Member (if different from above): _____

Nominator's Phone number: (_____) _____

Nominator's Email address: _____