



# **OFFICIAL CALL TO THE 97<sup>TH</sup> ANNUAL DEPARTMENT CONVENTION**

**American Legion Auxiliary, Department of Wisconsin**

Friday – Sunday, July 14-16, 2017

Radisson Paper Valley Hotel (333 W. College Avenue, Appleton, WI)

## **Department Convention**

The 97<sup>th</sup> Annual Department Convention will be called into session at the Radisson Paper Valley Hotel. Convention general session will begin at 10:30 a.m. on Friday, July 14, 2017 in the Empire Room.

## **Purpose**

The purpose of the department convention is to elect officers for the 2017-2018 administrative year, elect delegates and alternates to the national convention, amend the department constitution, bylaws and standing rules as needed, receive reports of the department officers and chairmen, recognize outstanding unit achievements and transact business as may be brought before the convention body.

## **Representation**

Representation in the department convention shall be by unit, in accordance with the provisions of the department constitution. Delegates to department convention shall be unit members duly elected for that purpose. Each unit shall be entitled to two delegates and two alternates for the unit itself and an additional delegate and alternate for each fifty members or major fraction thereof, whose district, state and national dues have been paid at least thirty days prior to the date of department convention. Units with less than ten paid members or whose district dues have not been paid shall have no representation.

## **Delegates & Alternates**

Prior to department convention each unit will receive information showing the total number of paid members as of June 14, 2017 and advising them of the number of delegates the unit is allowed. Each unit is entitled to alternates equal to the number of delegates allowed. Delegates must attend their respective district caucus and all convention sessions. It is the responsibility of each delegate and alternate to attend all the sessions so her district has a full delegation at all times. An alternate shall have all privileges of the delegate when the delegate is not present.

Delegates-at-large to department convention include the following members: Department President, department officers, National Executive Committeewoman, Alternate National Executive Committeewoman, past department presidents and current district presidents, who shall each be entitled to one vote at the department convention. Delegates-at-large shall be listed separately as additional votes and not included among the unit's total allowable delegate/alternate count. Units are to return to department headquarters a list of their delegates-at-large and approved delegate/alternate(s) for voting certification.

*NOTE: Newly elected District Presidents (Districts 2, 4, 6, 8, 10, 12) are not delegates-at-large for this current convention; they do not assume their position until after installation of officers on Sunday at department convention.*