



AMERICAN LEGION AUXILIARY - DEPARTMENT OF WISCONSIN
98TH ANNUAL DEPARTMENT CONVENTION DETAILS
Thursday-Sunday, July 12-15, 2018
Oshkosh Convention Center, 2 N. Main Street, Oshkosh, WI 54901

Convention Center: The 2018 Department Convention will be held at the Oshkosh Convention Center (2 N. Main Street) in Oshkosh.

Registration: Registration form is enclosed. All attendees to the 2018 Department Convention must preregister by returning a registration form and \$25.00 per person. Make check payable to The American Legion and mail to P.O. Box 388, Portage, WI 53901. Deadline for preregistration is July 9, 2018. Registrations after that date will be \$30.00 at the convention.

Housing: Attendees are advised to register and book rooms as soon as possible due to numerous events happening in the Oshkosh area during the Legion Family Department Convention. The Oshkosh Convention & Visitors Bureau (Oshkosh CVB) is serving as the Legion Family housing reservationist. There are many exciting housing options available. To find your best option, call the Oshkosh CVB at 920-303-9200 and book today! Some options include: Horizon Village suites at the UW Oshkosh campus. These suites offer: a living room, kitchen with full-size refrigerator and microwave, a full community kitchen down the hall, and two room layout options: Option 1) 2 bedrooms with two twin beds in each, one full bath, one ½ bath and can be shared by two couples at a cost of only \$120/night per couple, or Option 2) 4 bedrooms with one twin bed in each room, two full baths and can be shared by four people at a cost of \$60/night per person with four occupants. Oshkosh hotels include Hilton Garden Inn and Holiday Inn Express. There are also area camp grounds and hotels in the Fond du lac area.

Deceased Members: Names of deceased members that were sent to Department Headquarters via Member Data Forms by May 1, 2018 will appear in the Joint Memorial Service Program.

Pre-Convention Finance Committee Meeting: All registered members are invited to attend the Pre-Convention Finance Committee Meeting on Thursday, July 12th at 1:45 pm.

District Caucuses: District Caucuses will be Friday, July 13th from 9:00 – 9:45 a.m. Delegates and Alternates are required to attend their respective District Caucus; however, all registered members are welcome. Room assignments for District Caucuses will be available at Convention.

Flags: Friday, July 13th at 8:00 am – Due to limited space in the convention hall, the Convention Opening Parade of Flags will be limited to district flags only (no units or counties). District Color Bearers should bring flags to rehearsal in the convention hall. Flag stands will be provided. Color Bearers will be required to parade and retire the flags on Saturday afternoon, July 14th.

Color Bearers should wear white blouse (not sleeveless), navy blue knee-length skirt or navy blue ankle-length slacks, light nylons, and comfortable dark colored shoes. Auxiliary pin, watch, rings, and small earrings may be worn. Do not wear convention name badges, nametags or any other type of pin.

Voting time and procedure: On Saturday, July 14th, all delegates must be seated with their District by 9:00 am. General Session will be halted, convention hall doors will be closed, and voting will take place within the respective delegations at 9:00 am. District Presidents will be given envelopes containing voting ballots equal to the number of delegates registered to vote at close of registration on Saturday, July 14th at 8:00 a.m. District Presidents will distribute and collect ballots. Cast ballots will be sealed in the original envelope and returned to the tellers. Business will resume as soon as voting is completed.

Seating: District delegations will be seated in the Paul L convention hall according to district membership standings 30 days prior to convention (June 13, 2018). Only registered delegates-at-large, delegates, alternates and guests will be allowed on the convention floor. Alternates and guests have no voice and no vote during the convention proceedings. Guests that only attend installation of new officers on Sunday do not need to register for convention

HIGHLIGHTED EVENTS!

- **Past Presidents Parley (PPP) Business Meeting:** Registered members of the PPP are encouraged to attend the PPP Business Meeting on Thursday, July 12th at 4:00 pm.
- **District Presidents Recognition Dinner:** A dinner in honor of the 2017-2018 District Presidents will be held at the Elks Lodge on Thursday, July 12th at 6:00 pm. The entire Legion Family is invited to attend. Please see registration form for more details.
- **Honored PDP Reception:** A reception will be held on Saturday, July 14th at 2:30 pm to honor Past Department President Jeanette Riekkoff. Light refreshments will be available. Advance registration is required to attend this reception. Please see registration form for more details.
- See the Program Schedule for a detailed listing of other activities planned during Convention.