



MAIL TO:

ALA - DEPARTMENT HEADQUARTERS
ATTN: EXECUTIVE SECRETARY/TREASURER
P. O. BOX 140
PORTAGE, WI 53901-0140
FAX: 608-745-1947
Email: deptsec@amlegionauxwi.org

DO YOU NEED HELP FILING THE 990-N (E-POSTCARD)?

If your unit/county/district's tax-exempt status has not been revoked AND your tax filing is current, but you need help filing the 990N income tax report, please submit the following information to Department Headquarters. The Department Secretary will file the IRS 990N e-Postcard based on the information provided.

PLEASE PRINT CLEARLY:

Federal Employer Identification Number (EIN) _____

Legal Name of Unit/County/District _____

Complete Address where Unit mail is being sent:

Address: _____

City, State, Zip: _____

Contact Information for Principal Officer (president, vice president, secretary or treasurer)

Name _____ Title: _____

Address _____

City, State Zip: _____

Confirmation that Unit/County/District's annual gross receipts are \$50,000 or less:

I agree that _____ (Legal Name of Unit/County/District) _____ (Unit #)

did not receive more than \$50,000 during the last tax year and I give Wisconsin American Legion Auxiliary, Executive Secretary/Treasurer permission to file IRS 990-N (e-Postcard) on our behalf.

Signature of Officer

Printed Name of Officer

DATE: _____ Contact Phone Number _____