



DEPARTMENT OF WISCONSIN

2024-2025 Auxiliary Emergency Fund Program Engagement Plan

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PURPOSE

The Auxiliary Emergency Fund (AEF) Program is to raise funds for and promote knowledge about the AEF.

DEADLINES/IMPORTANT DATES

- April 1st: Submit AEF Award Cover Sheet with narrative for judging as Most Outstanding Unit AEF Program to Department Headquarters, Attention: Department Secretary.
- To be considered for a national award, the unit must submit their entry with a National Award Cover sheet to the Department Chairman. The National Award Cover sheet will be posted on the department website (www.amlegionauxwi.org) under the Program Info tab.

DESCRIPTION

The Auxiliary Emergency Fund (AEF) is a national grant assistance program that provides temporary emergency assistance to eligible members of the ALA up to \$3,000 as the result of an act of nature or other personal crisis.

ELIGIBILITY CRITERIA

1. Members of the ALA whose dues are current and who have maintained membership for three consecutive years (the current and immediate past two membership years) are eligible to apply for a grant.
2. Two types of applications are available:
 - a. Disaster Emergency Grant
 - Provides emergency assistance for members devastated by a natural disaster such as fire, flood, hurricane, tornado, earthquake, or other severe weather.
 - Applicant must have received damage to the primary residence and/or been displaced or evacuated from the residence and had out-of-pocket expenses for food, clothing, and shelter.
 - b. Temporary Hardship Assistance (other personal crisis)
 - Applicant must have exhausted all other financial options and be able to provide copies of past due bills.
 - Grant funds may only be used for shelter, food, and utilities.
 - Grants will not be issued to pay medical expenses or credit card debt.

GET INVOLVED

1. Raise awareness of the Auxiliary Emergency Fund and share application information with Auxiliary members who qualify for a grant.
2. Donate to the National Auxiliary Emergency Fund.
 - a. This is President Becky Mueller's special project. Her goal is to raise \$1 per member in support of the Auxiliary Emergency Fund.
 - b. Individuals who donate \$100 or more by May 15, 2025 will receive an AEF donation pin.
 - c. The national organization will issue a Unit Award to the unit contributing the largest amount per capita between October 1 – June 1.

Resources:

- Visit the Department of Wisconsin website [AEF page](#) for
 - AEF Temporary Hardship Assistance fillable grant application
 - AEF Disaster fillable grant application
 - AEF FAQ Page
- General Fund Suggested Donation Sheet www.amlegionauxwi.org/forms
- ALA's AEF Facebook Group www.facebook.com/groups/AuxEmergencyFund



**Department of Wisconsin
2024-2025 AEF Award Cover Sheet for Units**

Send completed form to:

ALA Wisconsin
PO Box 140
Portage, WI 53901-0140

Committee sponsoring award: **AEF**

Please fill out the information as completely and accurately as possible. Unit award certificates will be completed using the information given on this sheet, so please print legibly.

Provide the following, including the complete name of your unit, if you are applying for a Unit award at the Department and/or National level:

Unit # _____ District # _____ City Location: _____

Full official unit name: _____

Unit president/chairman (circle one) name: _____

Phone number: _____ ALA member ID#: _____

Email address: _____